

Warburg School Council
Annual General Meeting Minutes
In person @ Warburg School
September 17, 2025 @ 3:30 pm

Call to Order: 3:32 PM

- Introduction of Guests and Board Members

Attendance: Amy Carstairs, Brandi Marks, Louise McBeath-Schoepp, Janelle Hanson, Lynnette S.Fast, Darcy Kirkham, Jenn Mayr, Melanie Shymansky, Luke Stevenson, Katlynn Prenioslo via zoom

1. Agenda - *approved Louise, 2nd Janelle*

2. Meeting Minutes - *approved Melanie, 2nd Janelle*

 September 16, 2024 Parent Council/Society AGM Minutes

 May 12, 2025 Parent Council Minutes

3. [Principal's Report](#) (10 min) - increased enrollment by 9, total 239.

*Mrs.Kozach moved on, new Jr High teacher Ms Gillis from New Humble.

*15-20 new chromebooks as many were decommissioned over the summer.

*Professional Audio System installation is a large investment for the school, around \$62K initially but now an additional \$15K-\$20K is needed to complete installation with required electrical updates. The School Council already contributed \$30K, can they contribute any more over the next 5 years?

*Teacher strike, not much info other than Oct 6th potential start. No picketing, teachers do not get strike pay

*Upcoming field trips/activities:

Safely on Board for K-1 Sept 18

PD Day Sept 19

Hoop Dancer Presentation Sept 22

Terry Fox Run Sept 24

Rocks and Rings Sept 25

Orange Shirt Day Sept 29

Day of Truth and Reconciliation Sept 30

Awards Day/WOF Induction Oct 21 (Corinne Szepesi)

4. [Trustee's Report](#) (10 min) - Michelle Martin - unable to attend - will not be running for another term

5. Village Councillor (10 min) - Ivan Laing/Cody Henderson - unable to attend

6. Annual Report  2024.2025 Annual Report-submitted as google doc Jun.22.25.docx

7. New Business (5 min):

- [By-Laws](#)
- [Executive transitions](#)-President
- [Vice Chair Duties.docx](#)-Vice President
- [Executive transitions](#)-Secretary
- [Executive transitions](#)-Treasurer
- [Executive transitions](#)-Fundraising & Casino Coordinator
- [W 2025 Welcome Letter.docx](#) - update with new board and send as is
Seeking to have a new President, Vice President & Treasurer step in for the next school year. Brandi Marks nominated to fill Fundraising/Casino Coordinator

8. Old Business (5 min): Engagement Grant

9. Executive voting - [W Executive Voting \(2025.2026\).docx](#) Hoping to welcome a new President, Vice President & Treasurer. No interest. Brandi Marks nominated to fill Fundraising/Casino Coordinator

10. Next meeting of the Warburg School Council - Wednesday October 22 @ 3:30 pm

11. Adjourn 3:50 PM

Warburg Parent School Society

Annual General Meeting Minutes

In person @ Warburg School

September 17, 2025 @ 3:30pm

[Current By-Laws](#)

Call to Order: 3:51 pm

- Introduction of Guests and Board Members

Attendance: Amy Carstairs, Brandi Marks, Louise McBeath-Schoepp, Janelle Hanson, Lynnette S.Fast, Darcy Kirkham, Jenn Mayr, Melanie Shymansky, Luke Stevenson, Katlynn Prenioslo via zoom

1. Agenda - *approved Louise, 2nd Janelle*

2. Meeting Minutes - *approved Melanie, 2nd Janelle*

☰ September 16, 2024 Parent Council/Society AGM Minutes

☰ May 12, 2025 Parent Council Minutes

3. Financial Reports:

[2024.2025 Financial Statement \(filing copy\)](#) - *approved Amy, 2nd Jenn*

Prior Year [Financial Report \(10 min\)](#) - *approved Mel, 2nd Jenn*

Current Year [Financial Report \(10 min\)](#) - *approved Mel, 2nd Jenn*

[2025.2026 Budget \(Prelim\)](#) - *review/motion to accept at the next meeting*

4. Fundraising update (10 min)

- Fall Fundraisers - Brandi/Louise

*Tupperware Fundraiser closing Sep 26th

*No pies this year as #'s declining

*Growing Smiles Nov 25th delivery, Closing Nov 7th, this is our 5th year, profits declining, will review again next year to see if we continue, average 80 plants sold, if we order extras we can possibly sell at the Christmas Bizarre Dec 6th/7th

*Casino March 20th & 21st in Camrose. 5 volunteers needed per shift

*Important to coordinate with Bamfield & Europe Group so we do not compete with similar fundraisers.

*Wilhawk?

- Outdoor classroom "Project Demi" CFEP Grant - 6 month turnaround, should hear by November

- [2024.2025 Fundraising Finals](#) - [2024.2025 School Purchases](#)

5. New Business (5 min)

- Executive transitions - Big "Thank You" to Louise for her 6+ years of hardwork and support, welcome Brandi Marks. Amy, Melanie & Lynnette would like to move on, however, no interest so will stay on for one last year so that we do not lose our Casino slot.
- Teacher wishlists? We will offer \$150 per teacher for this school year
- Concession - Meagan Ringrose/Janelle Hanson may spearhead a concession in Elementary Kitchen or Garfields
- Halloween Carnival before costume parade - Mel & Meagan (quarter carnival ideas, games, sensory stations, cornhold, plinko etc)
- Christmas Make a Gift for Mom/Dad? Winter Carnival?
- Marsh Insurance Forms ([prior year](#)) ([current year](#)) - review/motion to accept Sep 19th
- [Current By-Laws](#) - updates? None for this year.

6. Old Business (5 min)

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7. Correspondence (10 min)

- Non-Profit vs Charitable Organization (ongoing)

9. Executive voting - [W Executive Voting \(2025.2026\).docx](#)

10. Signing Authority Change (if new executive elected) *no changes for this year*

11. Next meeting of the Warburg Parent School Society Wednesday October 22 @ 3:30 pm

12. Adjourn @ 4:53 PM