

Warburg School Council
Annual General Meeting Minutes
In person @ Warburg School
September 16, 2024 @ 3:30 pm

Call to Order: 3:31pm

Introduction of Guests and Board Members- we went around the room and everyone introduced themselves.

Attendance: Amy Carstairs, Jennifer Mayr, Louise McBeath Schoepp , Nadia Parkyn, Lynnette Sutherland-Fast, Luke Stevenson, Brandi Marks, Darcy Kirkham, Melanie Shymansky. Via Zoom- Janelle Hanson

1. Agenda - *reviewed- approved by 1. Louise McBeath Schoepp 2. Amy Carstairs*
2. Meeting Minutes - *reviewed -approved by 1. Jennifer Mayr 2. Nadia Parkyn*
 -  Meeting Minutes Parent Council - May 27, 2024
 -  Meeting Minutes Parent Council - September 18, 2023
3. [Principal's Report](#) - Luke/Darcy
 - With the traumatic incident happening at the start of the year the school has put in support for students who may need it. There were extra councillors available the first week. Luke met with the village to discuss how they can collaborate to keep students/residents safe. The school also has people in place in case those affected need resources in the future.
 - New Vice Principal has been thrown right into the hustle and bustle. He brings a wealth of knowledge on visible learning.
 - Welcome the new Jr. High teacher, Kayla Kozuch, who is also our athletic director.
 - Volleyball, tripleball and golf are the sports starting this month.
 - There was a Storm Chasers presentation for the whole school today (September 16)
 - Grade 6 field trip to Covenant Bay this month.
 - Terry Fox Walk coming up on September 26th.
 - Orange Shirt Day on Sept 27th.
 - Panther Club starting up in October.
 - New cell phone regulations, there are still some grey areas to work out but the intention is to remove distractions. Black gold has a draft policy on the go, looking at possibilities and throwing around ideas to solve the grey areas.
 - There is a new way to access the internet, devices have to go through the tech department to be set up for internet use.
 - So far enrollment is up 10 kids this year.
 - Only 45 kids in high school (grades 10-12) so far this year.
4. [Trustee's Report](#) - Michelle Martin- went through her report as she was unable to attend.
5. Village Councillor - Ivan Laing/Cody Henderson- no councillors available today, no prior information sent.

6. Executive Report [W 2023.2024 Annual Report.docx](#) - *submitted June 26 2024*

7. New Business:

[Executive transitions](#)

- Jaylynn has moved along and is no longer our secretary. Thank you Jaylynn for your contributions to council/society.
- Next year we are looking for a new board. We are hoping to get new members sooner than later so there is time to shadow roles which will help make the transition smooth. Please reach out if you're interested.
- More Chromebooks are needed- Luke will get back to us with how many more the school will need for this year.
- Engagement Grant -Haven't heard if we are getting it but if we do we could possibly use it for the Bullying Seminar for parents. We will circle back once we know if it will be happening this year.
- [Welcome Letter](#) - We will get it out to Kindergarten and new families.

8. Old Business: N/A

9. Executive voting - [W Executive Voting \(Template\).docx](#) - Left open for now, we are hoping to attract some new faces and will revisit at the next meeting.

10. Next meeting of the Warburg School Council- October 21 @3:30 pm

11. Adjourn- 3:54pm

Warburg Parent School Society

Annual General Meeting Agenda

In person @ Warburg School

September 16, 2024 @ 3:30pm

Call to Order: 3:55pm

Introduction of Guests and Board Members- we went around the room and everyone introduced themselves.

Attendance: Amy Carstairs, Jennifer Mayr, Louise McBeath Schoepp , Nadia Parkyn, Lynnette Sutherland-Fast, Luke Stevenson, Brandi Marks, Darcy Kirkham, Melanie Shymansky.

1. Agenda - reviewed- Approved 1.Louise McBeath Schoepp 2 Amy Carstairs
2. Meeting Minutes - reviewed - Approved by 1.Jennifer Mayr 2.Nadia Parkyn
 - ☰ Meeting Minutes Parent Council - May 27, 2024
 - ☰ Meeting Minutes Parent Council - September 18, 2023
3. Financial Reports: reviewed- Approved by 1.Jennifer Mayr 2.Amy Carstairs

If anyone has questions or would like a copy to look over, let Amy know and she will email out a copy.

[2023.2024 Financial Statement \(filing copy\)](#)

Prior Year [Financial Report](#)

Current Year [Financial Report](#)

[2024.2025 Budget \(Prelim\)](#)
4. Fundraising update
 - Fall Fundraisers- Our first fundraiser of the year, Wilhawk is starting this month with delivery mid October.
 - If we get a couple volunteers this year we will do the Costco Pie Fundraiser in October.
 - Growing Smiles is ready to go for December.
 - Outdoor classroom "Project Demi" - waiting for quotes/budget CFEP Jan 15th
 - Social Media Postings: Does anyone want to take this over? We will post and see if we get any interest. We may also slot this job duty into the secretary task list.
 - [2023.2024 Fundraising Finals](#) - [2023.2024 School Purchases](#)
5. New Business
 - Executive transitions
 - Jaylynn has moved along and is no longer our secretary. Thank you Jaylynn for your contributions to council/society.
 - Next year we are looking for a new board. We are hoping to get new members sooner than later so there is time to shadow roles which will help make the transition smooth. Please reach out if you're interested.

[Marsh Insurance Forms](#) Sep 30th deadline. Prices went up, last year was \$832 this year is \$1023. Now Director & Officer (D&O) coverage is 2 million instead of 1 million.

- [Current By-Laws](#) - Were updated last year, there may be a few small updates this year such as updated task duties for the board member positions. We will bring this to the next meeting to finalise.

6. Old Business: N/A

7. Correspondence

Non-Profit vs Charitable Organization (ongoing)

Society Credit Card (ongoing, need by-law updates)

9. Executive voting - [Executive Voting \(Template\).docx](#) Going to leave it open for now and will revisit it at the next meeting.

10. Signing Authority Change (if new executive elected) *motion to remove & replace- We will revisit at the next meeting once we know if there will be new members stepping up.*

11. Next meeting of the Warburg Parent School Society- October 21 @3:30 pm

12. Adjourn 4:38pm