

Warburg School Council

Meeting Minutes

In person @ Warburg School

September 26, 2022 @ 3:30 pm

Call to Order: 3:35 pm

Attendance: Wendy Maltais, Daniel Hodges, Louise Mcbeath Schoepp, Jaylynn Postnikoff, Lynnette Sutherland Fast, Lindsay Mayr

1. Review/Approve Agenda – *Amy approves, Louise seconds*
2. Review/Approve prior meeting minutes – *Louise approves, Amy seconds*
[Meeting Minutes May 26, 2022](#)
3. [Principal's Report](#) (10 min) – Wendy
*250 students this year, K and Gr1 have 22, Gr9 has 15
Colony grade 10 and up are counted in Warburg but taught at colony
Door lock installed on front door, need to press doorbell, activates camera at Leanne's desk, door can be released. Main door will be open 8.15am to 8.26am then locked except for 10 minutes at end of lunch recess. Kids do let each other in at high school, but we do what we can. Plan to start ? Monday. Info will go out to parents.
Catering opportunity – BGS principals' monthly meeting to be held in Warburg Oct 20th. Do Parent Council want to cater lunch for approx 50 people at noon, something quick and easy eg burgers, pulled pork. All day meeting from 8.45am.
IXL online programme for K to 12, English language and Maths. Teachers chose IXL as is streamlined, less distractions than Mathletics (avatars etc) Approx 200 students at \$18 each = \$3600. School is definitely purchasing. Could Parent Council reimburse school in full or partially. (Lynnette – depends on budget planning)
Terry P scholarship \$5000 increased to \$6000, focus on Trades (construction, industrial). 4 candidates last year, 3 great candidates this year. May split it 3 ways.
Technology Fee explained in attached document.
90 chromebooks decommissioned, due to insurance/security. Received 30 new ones, 30 more to come. Whenever teachers asked what's on their wishlist – more chromebooks.
First fire drill went ok.
(Daniel – several variations of drills. They want kids to experience all kinds, eg Lockdown, Shelter in Place (eg hurricane), Hold and Secure (eg bear loos in school!), Fire*

4. Trustee's Report (10 min) – *Michelle – apologies. But did say she enjoyed meet and greet the teacher night.*

Wendy – it was mostly outside due to sunny day and smudging ceremony, school was open. Angie suggested half hourly school tours in future

5. Village Councillor (10 min) - Ivan Laing – *unable to attend*

6. New Business (5 min):

- Milk Program (volunteers, [shared calendar](#))
No volunteers to run this. Nadia – maybe High School kids could run it
Problems are – increase in price, no delivery to school
Had white and chocolate milk in the past, trays are still in kitchen
Wendy will talk to Trish re kids doing it
- Child care for meetings [LINK](#)
- Hotdog Days
no parent volunteers to run it, unless more volunteers step up. On hold for now until more volunteers
- Schedule meetings for whole year? Or month to month?
- month to month
Oct 26 big meeting for school councils in Leduc, 6-8pm.
Attendees = all school principals, anyone interested
- ASCE Grant 2022.2023
Last year we used for Zoom membership and the noticeboard
We receive again this year. Think of things to use it on. Some schools pool the grant and get in good speakers.
https://docs.google.com/document/d/1ZHDqZWjRYpSqS3_Snd5ROpz_mKvxB2Nqb/edit?usp=sharing&oid=109304118695634988445&rtpof=true&sd=true

7. Old Business (5 min):

Meeting adjourned: 4:04 pm

Next Meeting: 24th October 2022, 3:30 pm

Warburg Parent School Society

Meeting Minutes

In person @ Warburg School
September 26, 2022 @ 3:30pm

Call to Order: 4:06 PM

Attendance: Wendy Maltais, Daniel Hodges, Louise Mcbeath Schoepp, Jaylynn Postnikoff, Lynnette Sutherland Fast, Lindsay Mayr

1. Review/Approve Agenda -
2. Review/Approve prior meeting minutes -

[Meeting Minutes May 26, 2022](#)

3. Financial report (10 min) - Lynnette [2021.2022 Annual Financials](#)

May June July reports presented

3rd school joined in with the stencils, parent council did concession during Warburg Days extra concession items sold at school during lunch

Current General total - \$12,009.73

Casino deposit on August 15th - \$19,558.06

Motion to update Administrator at bank to Amy for online access to statements etc

August Financial Report

Amy made motion, Lynnette approves

Daniel suggested paying someone to do hotdogs. Hotdogs / milk / pizza used to be run by the school

Jaylynn looked at catering hotlunches approx \$5 – \$5.50 per meal. As a caterer, not affordable

Are there any grants available for nutrition?

4. Fundraising update (10 min) - Krispy Kreme a great success, approx \$1200 profit, although had to sell 90 dozen excess in front of Warburg store. ? next year sell more at a market. Could we risk ordering a second pallet?
Thanksgiving pies – Louise
Need a volunteer to pick up the pies if a truck is needed.
September was a bit busy for parents with fundraisers and other communications from school, Next year we will have donuts earlier to coincide with Meet the Teacher/Community Awareness night, and Thanksgiving pies at Thanksgiving. Will not do fun lunch in September next year.

- Fun lunches hoping to do monthly and hot dogs shelved for now
- Registered for Growing Smiles Winter 2022 (poinsettias wreaths etc) and Spring 2023 (baskets, pots, veg etc)
- Whitecap Resources sponsor for \$1000
- Babcook sponsor \$500
- John Deere sponsor for \$500
- Direct Line Insurance for \$100 & Carol Enders \$100
- Melissa Abrams mentioned an online program that allows us to facilitate our own fundraisers rather than using powerschool Thoughts? <http://hotlunches.net/> Louise also had discussed with Trish. Feeling was that parents would not like having to

learn another new system. Our current system via Powerschool works and Trish is happy to assist us with it

- Concert Ticket Fundraiser? (ex.luke combs) *consider this along with Rafflebox eg. Cash prize, concert tickets, liquor basket – Louise to look into Raffle licence*

5. Old Business (5 min)

● Grants:

- CFEP (Community Facility Enhancement Program application) Application submitted Sep 14th. We can allocate some casino funds to this purchase as per AGLC May 2 2022 updated [use of proceeds](#) to meet our 50%.
 - Leduc County Recreation & Sports Grant (available Sep 1, 2022) Make a motion to submit application (deadline Sep 30, 2022) *need financials/board members/minutes* *Leduc County may give us grant of \$5000. Amy made motion to submit application, Lynnette seconded*
 - Alberta Blue Cross “Built Together” (submitted Jul 18th)
 - UFA “Rural Communities” (submitted Jul 18th)
 - Honda Canada Foundation Grant (submitted Sep 20th)
 - Canada Post \$50K - 2023 (watch for application availability)
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- [Hotdog updates: 2022/2023 Event Calendar](#) *hotdogs shelved for now – no volunteers*
 - Casino: Funds received August 15, 2022 \$19,558.06
can be used for playground but not keen to use as school will have other expenses/needs
Childcare grant during meetings – how much and who provides the childcare?
Do online poll re childcare and times of meetings to try and get more parents involved
Wendy talked of big event in her home area Haunted House that brings in \$30,000 for local school. Could we have an event, ? Carnival

6. Correspondence (10 min)

- Sponsorship Letter for Project Apollo (distributed 3rd week of July)
- Kindy welcome letter, draft ready, will update with final board and send
- Wishing Wells Project (ongoing) \$373.95 as of Sep 9th
- Non-Profit vs Charitable Organization (ongoing)
- By-Law Updates (still need to clean-up, ongoing)
- Society Credit Card (ongoing, need by-law updates, insurance)
- Secretary for 2022.2023 School Year?
- Submitted Insurance Application for Society

Meeting adjourned: 4:50 PM

Next Meeting: 24th October 2022, 3.30pm

Warburg School Parent Council

AGM – September 26, 2022 – Executive Voting
Meeting Called to Order by: Amy Carstairs at: 4:51 PM

Current Executive Board Members 2021 – 2022 (Current)

Chairperson/President	Amy Carstairs	780-915-1334
Vice Chairperson/Vice President	Melanie Shymansky	780-514-5607
Secretary	Nikki Webber	780-898-0806
Treasurer	Lynnette Sutherland-Fast	780-721-0340
Fundraising Coordinator	Louise McBeath-Schoepp	780-868-3994
Casino Chairperson	Louise McBeath-Schoepp	780-868-3994

Motion: Change Administrator for online banking to Amy Carstairs as of September 30, 2022 from Lynnette Sutherland-Fast at the ATB Branch

<i>Warburg Parent/School Society Community Spirit Account #</i>	<i>Transit #</i>	
Motioned by: Amy	2 nd : Lynnette	Motion Carried

Elections:

President: Amy Carstairs	Nominated by:	2 nd :	Motion Carried
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Do you accept to stay on as President? YES

VP: Melanie Shymansky	Nominated by:	2 nd :	Motion Carried
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Do you accept to stay on as Vice President? YES

Secretary: Jaylynn Postnikoff	Nominated by :Amy	2 nd : Louise	Motion Carried
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Do you accept to stay on as Secretary? Nikki Webber would like to step down. Jaylynn Postnikoff was nominated

Treasurer: Lynnette Sutherland-Fast	Nominated by:	2 nd :	Motion Carried
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Do you accept to stay on as Treasurer? YES

Fundraising: Louise McBeath-Schoepp	Nominated by:	2 nd :	Motion Carried
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Do you accept to stay on as Fundraising Coordinator? YES

Casino Chairperson: Louise McBeath-Schoepp	Nominated by:	2 nd :	Motion Carried
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Do you accept to stay on as Casino Chairperson? YES

Signing Authority for the 2022/2023 year to: *No Change*

President: Amy Carstairs **Vice President:** Melanie Shymansky **Treasurer:** Lynnette Sutherland-Fast

Motioned by:	2 nd :	Motion Carried
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Signatures:

Outgoing President:

Outgoing Treasurer:

Outgoing Secretary: Nikki Webber_____

Outgoing Casino Chairperson & Fundraising Coordinator:

Incoming President:

Incoming Treasurer:

Incoming Secretary: Jaylynn Postnikoff_____

Incoming Casino Chairperson & Fundraising Coordinator: