

**Warburg School Council**  
Annual General Meeting Minutes  
In Person @ Warburg School  
September 18th, 2023 @ 3:30 PM

**Call to Order:** 3:33 PM

**Attendance:** Robin Makarowski, Louise McBeath Schoepp, Melanie Shymansky, Wendy Maltais, Jaylynn Postnikoff, Jennifer Mayr, Nadia Parkyn, Jeanette Shymanski, Natasha Wolfe, Lynnette Sutherland-Fast, Melissa Cygan, Luke Stevenson, Amy Carstairs, Michelle Martin

1. Agenda - Reviewed/ Approved : 1) Amy Carstairs 2) Louise McBeath Schoepp  
[Parent Council AGM, September 18, 2023 Agenda](#)
2. Meeting Minutes - Reviewed/ Approved: 1) Amy Carstairs 2) Jaylynn Postnikoff  
[Meeting Minutes Parent Council - May 2023](#)  
[2022 AGM Meeting Minutes](#)
3. Principal's Report - Wendy Maltais:  
[Principal's Report September 2023](#)
  - ❖ Welcoming our new Vice Principal - Luke Stevenson!
  - ❖ Welcome back Mr. Drysdale!
  - ❖ Grade 8 gained 1 student, Kindergarten gained 1 student, down 9 students from last year. Total student count is 231.
  - ❖ This years current budget is \$ 1,918,293.00. Term 4 on the budget form is Summer Students/ Work Experience. A total of 95 credits were earned with an approximate value of \$4880.00.
  - ❖ Outdoor classroom- An updated plan will be submitted to the division for approval. Still awaiting grant results from Capital Power.
  - ❖ Pottery Class projects plans from grades K-6 are in motion. Projected costs are \$6-7 per student. Next year possibly looking at doing after school programs.
4. Trustee's Report- Michelle Martin:
  - ❖ International Students coming from Columbia and Japan this year.
  - ❖ Rural review will be ready sometime in November/December.
  - ❖ Superintendent retiring this year.
  - ❖ REMINER: No vaping in schools!
  - ❖ Any new information will be shared through Black Gold School Division's social media pages.
  - ❖ The Annual 'Trade' Fair will be changing to 'Career' Fair.
  - ❖ Council of School Council's (CoSC) meeting will be held on October 4th @ 6:30 PM. They are also looking for a new president.

- ❖ School Council Grant - Thank you for utilising this \$500.00 grant! More than half of the school's in the division didn't use it. Unsure how the Alberta Government will go forward with this grant.
- ❖ Effective Engagement In School Community meeting will be happening soon.

5. Village Councillor - Ivan Laing/Cody Henderson: N/A

6. Executive Report [2022.2023 Annual Report](#) -  
Reviewed/ Approved: 1) Melanie Shymanky 2) Nadia Parkyn

7. New Business:

- Bullying Prevention/Recess Supervision:
  - ❖ Asked CoSC advice.
  - ❖ RCMP come into the school to talk to the students.
  - ❖ 3 Supervisors at recess now, instead of 2.
  - ❖ No phones permitted in class.
- Elementary Awards:
  - ❖ Some parents want awards for academic recognition. During monthly assemblies there is grade/student recognition. Possibly send out a survey or general inquiry? TBD.
- Grade 6 Year End Field Trip:
  - ❖ Lots of local camps available to attend. Doesn't need to be over night, can be a day trip to celebrate the Grade 6's. Parent volunteers will be needed. The first step will be Wendy contacting Mrs. Woodlife.
- Hotlunch:
  - ❖ Milk and juice orders are being done by Warburg School students.
  - ❖ We are always looking for volunteers to help out with our hot lunch!
  - ❖ Garfield's will be potentially opening in October.
- 2023.2024 School Wishlist:
  - ❖ General inquiry to be asked to teacher's for 'big' ticket items. Such as, new smart boards, chromebooks and new highschool desks/chairs.
- Use of School Printer/Laminator:
  - ❖ Trish can make the society a code to use the printer. Laminating is priced per foot. Society will pay yearly as a "donation" to the school.
- [2023 Welcome Letter to new families & kindergarten](#) :
  - ❖ To be sent out in October by Amy Carstairs.

8. Old Business:

- ASCE Grant for the current year- [Dwayne Peace](#):
  - ❖ Tentative booking for May. Cost is \$500.00 plus mileage. Come to a decision of what we want him to talk about. May invite Thorsby school as well for more attendance
- Candy Grams:
  - ❖ Some parental complaints that candy grams aren't inclusive.
  - ❖ However, makes money for student council.
- Parent Donations:

- ❖ Donations to fun lunches, possibly adding a line on powerschool lunch portal.
- ❖ Controlled draw to students to win a fun lunch.
- ❖ Donation box for non-perishable food/snacks for those without lunches/ etc.

9. Executive voting -

[w Executive Voting \(Template\).docx](#) No new nominations were made. All current board members agreed to stay on another term.

Next meeting of the Warburg School Council: October 16th, 2023 @ 6:00 PM

**Adjourn:** 4:26 PM

## Warburg Parent School Society

Annual General Meeting Minutes

In person @ Warburg School

September 18, 2023 @ 3:30 pm

**Call to Order:** 4:28 PM

**Attendance:** Robin Makarowski, Louise McBeath Schoepp, Melanie Shymansky, Wendy Maltais, Jaylynn Postnikoff, Jennifer Mayr, Nadia Parkyn, Jeanette Shymanski, Natasha Wolfe, Lynnette Sutherland-Fast, Melissa Cygan, Luke Stevenson, Amy Carstairs, Michelle Martin

1. Agenda - Reviewed/ Approved: 1) Amy Carstairs 2) Louise McBeath Schoepp
2. Meeting Minutes - Reviewed/ Approved: 1) Amy Carstairs 2) Jaylynn Postnikoff
  - [Meeting Minutes Parent Council - May 2023](#)
  - [2022 AGM Meeting Minutes](#)
3. [2022.2023 Financial Report \(Final\)](#) - Reviewed/ Approved: 1) Melissa Cygan 2) Natasha Wolfe
  - [2022.2023 Financial Statement \(filing copy\)](#) - Reviewed/ Approved: 1) Melissa Cygan 2) Natasha Wolfe
  - [2022.2023 Financial Statement \(our copy\)](#) - Reviewed/ Approved: 1) Melissa Cygan 2) Natasha Wolfe
  - Current [Financial Report \(10 min\)](#) - Reviewed/ Approved: 1) Melissa Cygan 2) Natasha Wolfe
  - [2023.2024 Budget \(Prelim\)](#) - Reviewed/ Approved: 1) Louise McBeath Schoepp 2) Nadia Parkyn
4. [Bylaw Amendments](#) - Reviewed. Passed around at the AGM & emailed to the Board members for review/approval. Will discuss at next meeting, if no changes, these will be submitted by our Treasurer Lynnette to Corporate Registries.
5. Fundraising update:
  - Fun lunches - Mel:
    - ❖ The year is planned for fun lunches. Subway and pizza Friday for September. Boston Pizza and 2B's is planned for October.
  - Krispy Kreme - Mel:
    - ❖ Plan for next year, more pre-sales, more volunteers to share workload. 27 Dozen left over, possibly sell them in school for \$1.00 each. Final sell total should come to \$1252.50.
  - Thanksgiving pies - Louise:
    - ❖ Costco pies/cake order information will be sent out asap. Advertisements will be made to post on Facebook.

- 2023/2024 ideas:
  - ❖ 1. Sep Family Portraits 2. Mundare with Xmas Flowers 3. <https://www.artcardsbykids.com/>
  - ❖ <https://www.mobileescape.ca/schools-edmonton-field-trips>
  - ❖ WEM, Range Road Custom Metalworks, Dusty Sparrow Candles - Mel (sent from Meagan Ringrose)
    - 📄 WEM Waterpark Fundraiser Information
- [Project Apollo Updates:](#)
  - ❖ Unexpected expense of the borders, communication misunderstanding with Blue Imp.
  - ❖ Thank you to Darren Kuzio for donating his time and labour.
  - ❖ Great feedback from the children!
  - ❖ Grand Opening plans in motion.
- Outdoor classroom "Project Demi" - still awaiting board approval
- A big THANK YOU to Lindsay Mayr for all her time and effort she put into volunteering!!
- Boston Pizza Receipt Fundraiser: Jaylynn Postnikoff will take this over.
- Social Media Postings: Jaylynn Postnikoff will also take this over.

6. New Business:

- Gr 1-12 feedback - what programs do our kids want to see both in school & after school - Looking to get feedback from each class.
- [2023.2024 Fun Lunch Calendar](#)
- 2023.2024 Society Insurance - Motion to purchase/ Approved: 1) Amy Carstairs 2) Lynnette Sutherland- Fast

7. Old Business:

- Grants:
  - [Canada Post \\$50K - 2023](#) (watch for application availability)
  - CFEP for Project Demi - no approval yet, try for Jan15th or May 15th deadline
  - Collaborate with Warburg Legion on proposal for Phase 2 Project Apollo.

8. Correspondence:

- Non-Profit vs Charitable Organization (ongoing)
- Society Credit Card (ongoing, need by-law updates)

9. Executive voting - [W Executive Voting \(Template\).docx](#)

10. Signing Authority Change - no change

Next meeting of the Warburg Parent School Society: October 16th, 2023 @ 6:00 PM

**Adjourn:** 5:30 PM

# Warburg School Parent Council

AGM – September 18, 2023 – Executive Voting  
Meeting Called to Order by: Amy Carstairs at: 5:32 PM

## Current Executive Board Members 2022 – 2023 (Current)

<b>Chairperson/President</b>	Amy Carstairs	780-915-1334
<b>Vice Chairperson/Vice President</b>	Melanie Shymansky	780-514-5607
<b>Secretary</b>	Jaylynn Postnikoff	780-514-5647
<b>Treasurer</b>	Lynnette Sutherland-Fast	780-721-0340
<b>Fundraising Coordinator</b>	Louise McBeath-Schoepp	780-868-3994
<b>Casino Chairperson</b>	Louise McBeath-Schoepp	780-868-3994

Motion: If new elections, this is a motion to update Administrator and Signing Authority at the bank.

ATB Branch

Warburg Parent/School Society Community Spirit Account #

Transit #

Motioned by:

2<sup>nd</sup>:

Motion Carried

### Elections: \*No New Nominations\*

**President:** Amy Carstairs Nominated by: 2<sup>nd</sup>: Motion Carried

*Do you accept to stay on as President? YES*

**VP:** Melanie Shymansky Nominated by: 2<sup>nd</sup>: Motion Carried

*Do you accept to stay on as Vice President? YES*

**Secretary:** Jaylynn Postnikoff Nominated by: 2<sup>nd</sup>: Motion Carried

*Do you accept to stay on as Secretary? YES*

**Treasurer:** Lynnette Sutherland-Fast Nominated by: 2<sup>nd</sup>: Motion Carried

*Do you accept to stay on as Treasurer? YES*

**Fundraising:** Louise McBeath-Schoepp Nominated by: 2<sup>nd</sup>: Motion Carried

*Do you accept to stay on as Fundraising Coordinator? YES*

**Casino Chairperson:** Louise McBeath-Schoepp Nominated by: 2<sup>nd</sup>: Motion Carried

*Do you accept to stay on as Casino Chairperson? YES*

### Signing Authority for the 2023/2024 year to: \*No Change\*

**President:** Amy Carstairs **Vice President:** Melanie Shymansky **Treasurer:** Lynnette Sutherland-Fast

**Adjourned @ 5:37 PM**

**Signatures:**

Outgoing President:

Outgoing Treasurer:

Outgoing Secretary:

Outgoing Casino Chairperson & Fundraising Coordinator:

Incoming President:

Incoming Treasurer:

Incoming Secretary:

Incoming Casino Chairperson & Fundraising Coordinator: